



### Risk Assessment

As part of our safeguarding process we need to ensure children and young people are **safe from people** (adults and other children) but we also need to ensure we provide a **safe place** for them and we undertake **safe planning and preparation** in all we do with them. To help you do this we ask you to do risk assessments. We have general risk assessments if the building is left in its normal state and for general craft activities (with resources from church) and non-competitive games. However, if you are planning something outside this remit or plan an activity not on church premises (and not in a home) you will need produce a risk assessment. A template is below and can also be accessed on our google drive. If you are unsure whether you need to do one, please do.

<b>WBC Leader</b>		<b>Who is covered?</b>	
<b>Date(s)</b>		<b>Date RA completed</b>	
<b>Activity (incl venue)</b>		<b>Signed by WBC leader:</b>	
<b>Name and contact details of first aider (if required)</b>		<b>Signed WBC safeguarding:</b>	

#### Prior to event:

Actions and safeguards to be completed before the event, e.g:

- *Written permission will be received from parents prior to the event.*
- *Records of the children including any medical conditions i.e. food allergies will be looked at prior to the activity and any medication kept in the kitchen.*
- *There will be a contact mobile number for a parent of each child.*

Please return this form to: Designated Person for Safeguarding or to the Church Administrator.

Generic Benefits Why are we doing this?			
Specific action/task or part of visit	Intended outcome for this area	Significant issues that need to be considered	Reasonable and practical solutions

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Additional notes:			